

-----X

**-against-**

-CV- ( )

-----x

PLEASE TAKE NOTICE that upon the attached affidavit or affirmation of \_\_\_\_\_ (Plaintiff's name) \_\_\_\_\_, sworn to or affirmed \_\_\_\_\_ (Affidavit Date) \_\_\_\_\_, 19\_\_\_\_, and upon the complaint herein, plaintiff will move this court, \_\_\_\_\_ (Judge's Name), U.S.D.J., in Room - \_\_\_\_\_ | United States Courthouse, \_\_\_\_\_ (Courthouse Address) \_\_\_\_\_, on the day of \_\_\_\_\_, 199\_\_\_\_, at \_\_\_\_\_ (Time of Day) \_\_\_\_\_ or as soon thereafter as counsel can be heard, for an order pursuant to Rule of the Federal Rules of Civil Procedure granting \_\_\_\_\_ (State What You Want The Court To Order) \_\_\_\_\_

## Address

**TO: (Put Name and Address of  
Each Defendant's Attorney)**

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NEW YORK

-----X

Plaintiff,

-against-

MEMORANDUM OF LAW

-CV- ( )

Defendant.

-----X

STATE OF NEW YORK            )  
  ) ss.:  
COUNTY OF                    )

      (Plaintiff's Name)      , being duly sworn, deposes and says (or makes the following affirmation under the penalties of perjury):

I,       (Plaintiff's Name)       am plaintiff in the above-entitled action, and respectfully move this Court to issue an order \_\_\_\_\_

      (specify what you want the Court to Order)        
\_\_\_\_\_  
\_\_\_\_\_

The reason why I am entitled to the relief I seek is the following:

      (State Reason)        
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHEREFORE, I respectfully request that the Court grant the within motion, as

well as such other and further relief as may be just and proper.

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**Signature**

---

**Print Name**

Sworn to before me this  
day of \_\_\_\_\_, 19\_\_\_\_

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**Notary Public**

**\*OR\***

I declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ **(Date)** \_\_\_\_\_

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**Signature**

---

**Print Name**

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NEW YORK

-----X

Plaintiff,

-against-

AFFIRMATION OF SERVICE

-CV- ( )

Defendant.

-----X

I, \_\_\_\_\_, declare under penalty of perjury that I have served  
a copy of the attached \_\_\_\_\_

\_\_\_\_\_ upon \_\_\_\_\_

\_\_\_\_\_ by mailing it to \_\_\_\_\_

\_\_\_\_\_ whose address is: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dated: Brooklyn, New York  
\_\_\_\_\_, 19\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip Code