**Intern Job Posting**

**MAGISTRATE JUDGE MARCIA M. HENRY**

**United States District Court**

**Eastern District of New York**

**225 Cadman Plaza East**

**Courtroom 504N**

**Brooklyn, New York 11201**

Henry\_Chambers@nyed.uscourts.gov

United States Magistrate Judge Marcia M. Henry is seeking full-time legal interns for eight (8) to ten (10) weeks in Summer 2022. The internship will start in May/June 2022 and end in August 2022.

Legal interns will assist with the management of the Court’s civil and criminal cases, including preparation for court proceedings and procedural and substantive legal research. These opportunities will allow interns to develop their legal research and writing skills within a fast-paced, high-volume judicial district, to refine their professional skills in a collaborative setting, and to explore new areas of law through interaction with a diverse docket.

Candidates should be currently enrolled at a fully-accredited U.S. law school, have completed their first year by the start of the internship, and should have exceptional legal research and writing skills. Interns should be curious about various areas of law, possess keen attention to detail, and be self-motivated. Strong interpersonal skills, such as teamwork, self-awareness, and communication skills, are deeply valued.

Personal integrity is essential to chambers. Applicants are expected to show a commitment to maintaining a courteous and professional demeanor within chambers, the Courthouse community, the bar, and with the public.

The Court welcomes and encourages applications from members of communities that have been traditionally underrepresented in the federal judiciary and the legal industry.

The internship is unpaid. Applicants are responsible for obtaining funding or academic credit if needed.

Applicants should submit the following materials **as a single PDF attachment** to Henry\_Chambers@nyed.uscourts.gov: (1) cover letter, (2) resume, (3) writing sample of 5 to 7 pages, (4) unofficial law school transcript, and (5) the name and contact information for at least two references. The deadline for submissions is **February 28, 2022**. The Court will contact only those candidates who are selected for interviews. Please do not call or email chambers regarding the status of your application.