

Obtaining Documents Filed in Your Case by Computer Instead of Mail

Starting August 12, 2013, If you are not incarcerated and don't have an attorney, you may obtain court issued documents in your case(s) by computer instead of mail. You must have a

- valid e-mail address, and
- regular access to a computer.



It is strongly recommended that you establish a PACER account by visiting the PACER website at <https://www.pacer.gov>.

IF YOU ARE INTERESTED, YOU MUST DO THE FOLLOWING:

1. Complete the *Pro Se Registration and Consent for Electronic Service of Orders and Notices Issued by the Court in Civil Cases* form which is available for download at:

- The Court's Website:
- https://www.nyed.uscourts.gov/forms/all-forms/prose_forms

2. Complete the Registration form and return it to :

USDC-Pro Se Office	OR	USDC-Pro Se Office
225 Cadman Plaza East		100 Federal Plaza
Brooklyn, New York 1120		Central Islip, NY 11722

NOTE: Obtaining documents from the computer instead of mail constitutes service as outlined in Federal Rules of Civil Procedure 5.

**BENEFITS
INCLUDE**
➤ No Postal
Delays
➤ Timely
Notification

For more information, please refer to the Court's web page: <https://www.nyed.uscourts.gov>